

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
May 20, 2013**

The South Middleton Board of School Directors met on May 20, 2013, in the Brenneman Auditorium of the Boiling Springs High School for a Regular School Board Meeting. The President, Mr. Thomas Merlie, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear
Mr. Michael Berk
Mrs. Shelly Capozzi
Mr. Derek Clepper
Mr. Thomas Hayes

Ms. Pamela Martin
Mr. Thomas Merlie
Mr. Paul Slifko
Mr. Robert Winters

Administrative Staff

Dr. Patricia B. Sanker, Superintendent
Dr. Frederick S. Withum, Assistant Superintendent
David Boley – Principal - Rice
Connie Connolly – Director of Special Education
Patrick Dieter – Director of Athletics
Andrew Glantz – Director of Buildings/Grounds
Joseph Mancuso – Principal – BSHS
Jesse White – Principal – YBMS
Sharon Williams – Director of Instructional Technology

Student Representatives

Derek Snyder
Kathryn Webber

Visitors

See attachment to the minutes.

Board Secretary

Richard R. Vensel

Solicitor

Philip H. Spare - Absent

INTRODUCTIONS AND RECOGNITION

Dr. Sanker introduced Mr. and Mrs. Fred Matz. Mr. Matz recognized and presented the Charles L. and Marian B. Matz Superior Teaching Award for 2013. The award was presented to Debra L. Harris, 2nd grade teacher at the W.G. Rice Elementary School.

Mr. Thomas Merlie, Board President, recognized and thanked Katie Webber, for serving as a Student Representative to the Board for the 2011-12 and 2012-2013 school years.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the minutes of following meetings:

- May 6, 2013 – Regular Board Meeting
- May 13, 2013 – Budget Workshop Meeting

The motion passed unanimously.

APPROVAL OF FINANCIAL REPORTS

Mr. Slifko made a motion, seconded by Mr. Bear, that the Board approves the Treasurer's Report for the month of April 2013.

The Board approved the bills for April 2013, represented by checks #48187 to #48310 inclusive, in the amount of \$2,054,550.15.

The Board approved the Student Activity Funds for April 2013 – Pursuant to Section 511 of the Public School Code, represented by checks #14465 to 14479 inclusive, in the amount of \$7,385.82, and are enclosed with this report.

The Board approved the requisitions payable from the Capital Reserve Fund (PSDLAF) for April 2013, represented by checks #22284 to 22287 in the amount of \$19,751.88.

The motion passed unanimously.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER AND ADMINISTRATORS

Dr. Sanker reminded Board members to return the CAIU Board ballots to Mr. Vensel. She reviewed the upcoming calendar of events for the end of the school year. Dr. Adams is attending a band banquet this evening, and Mr. Boley is attending a reception for the Matz award receipt.

Dr. Withum spoke about the HACC agreement that is on the agenda for approval this evening.

Mr. Vensel reported that Aramark has interviewed staff members and preparations are underway for summer projects.

NOTICES AND COMMUNICATIONS - None

TOPIC DISCUSSION - None

BOARD COMMITTEE REPORTS

Mrs. Capozzi reported that the Education Committee met earlier this evening and reviewed the CAOLA Agreement, the SMSD Digital Learning Center Parent/Student Handbook, 2013-2014 staff transfers and staff vacancies.

Mr. Clepper reported that the Policy Committee met this evening and reviewed policies involving students and medical needs and/or allergies. These policies will be on the next regular board agenda for a First reading. The committee will be moving on to the 300/400/500 series of policies.

NEW BUSINESS

Mr. Berk made a motion, seconded by Mr. Clepper, that the Board approves the agenda of May 20, 2013, with all corrections as indicated. **The motion passed unanimously.**

Mr. Clepper made a motion, seconded by Mr. Berk to nominate Mr. Slifko to serve as the Board Treasurer for the 2013-2014 school year. Mr. Merlie made a motion, seconded by Mr. Berk to close the nominations. **The motion passed unanimously.**

Mr. Clepper made a motion, seconded by Mr. Berk, that the Board approve the tax assessment appeal litigation (Case No. 11-8622 Civil term) for Tax Parcel No. 49-08-0579-004 owned by Carlisle Corporation located on Ritner Highway for a fair market value of \$7,123,200. This is part of a proposed settlement also involving the adjoining Tax Parcel No. 50-08-0579-011 taxable to the Carlisle Area School District at a total fair market value of \$16,980,000 (for 2 parcels ending in 004 and 011). This settlement approval is conditioned upon Carlisle Corporation withdrawing its appeal docketed to Case No. 11-7117 Civil Term for Tax Parcel No. 49-08-0579-006 and that parcel remaining at its current assessment of \$3,500,000. The District Administration and solicitor are authorized to take all steps necessary to effectuate this settlement and to resolve this pending tax assessment appeal case. **The motion passed unanimously.**

Mrs. Capozzi made a motion, seconded by Mr. Bear, that the Board appoints Stock and Leader, LLP, with Mr. Philip H. Spare, as principal counselor, to serve as South Middleton School District's Solicitor for the 2013-2014 school year. The proposed fees for the 2013-2014 school year are \$165 for partners and \$150 for associates, unless otherwise agreed for special projects such as negotiations or litigation. Bond issues, tax exempt lease financing, and similar financial matters would continue to be billed on a transactional basis. Stock and Leader reserves the right to charge a reasonable user

fee for computer-based legal research and will notify the school district in advance if and when that is implemented. **The motion passed unanimously.**

Mr. Hayes made a motion, seconded by Mrs. Capozzi, that the Board authorizes the necessary budgetary transfers to close the 2012-2013 school year and authorizes payment of all additional invoices pertaining to the 2012-2013 school year. **The motion passed unanimously.**

Mr. Clepper made a motion, seconded by Mr. Berk, that the Board approves the Memorandum of Understanding between the Pennsylvania State Police (Carlisle Station) and the South Middleton School District. **The motion passed unanimously.**

Mr. Clepper made a motion, seconded by Mr. Bear, that the Board approves the Memorandum of Understanding between the Harrisburg Area Community College (HACC) and the South Middleton School District regarding concurrent enrollment programs. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approve the following in a block motion:

The Board approved the Second Reading (Final) of the following policies:

- Policy #218 – Student Discipline
- Policy #218.1 – Weapons
- Policy #218.2 – Terroristic Threats/Acts
- Policy #222 – Tobacco Use
- Policy #226 – Searches
- Policy #227 - Controlled Substances

The Board authorized the Principal of the W.G. Rice Elementary School to complete the necessary scheduling arrangements to permit the Cumberland County Area Bible Club to conduct an after-school religious instruction program on campus for the third grade students for one hour a week during the 2013-2014 school year.

The Board approved the replacement of the pool filter at a cost not-to-exceed \$55,000 through the Keystone Purchasing Network. Funds for the repair will be taken from the Capital Reserve account.

The Board approved the installation of a wireless computer network for the Yellow Breeches Middle School at a not-to-exceed cost of \$37,950. Funds for the installation will be taken from the Capital Reserve account.

The Board adopted new textbooks and instructional novels as per the attached for the 2013-2014 school year in accordance with Section 24 PS 8-803 of the Pennsylvania School Code of 1949.

The Board approved the 2013-2014 YBMS Planning Guide.

The Board authorized the Administration to dispose of items (see attached) pursuant to Board Policy #711.

PERSONNEL

The Board approved the following personnel items:

PROFESSIONAL

Return - From Leaves of Absence

The Board acknowledged receipt of a letter from Lauren Sadler, elementary teacher at the W. G. Rice Elementary School, that she intends to return from her maternity leave at the beginning of the 2013-2014 school year.

The Board acknowledges receipt of a letter from Amy Piro, elementary teacher at the W.G. Rice Elementary School, that she intends to return from her maternity leave at the beginning of the 2013-2014 school year.

The Board acknowledged receipt of a letter from Melissa Vincent, elementary teacher at the W.G. Rice Elementary School, that she intends to return from her maternity leave on September 23, 2013.

Extension – Childrearing Leave of Absence

The Board approved the request of Vanessa J. Long, elementary teacher at the W.G. Rice Elementary School, to extend her childrearing leave of absence into the 2013-2014 school year, returning on February 3, 2014.

Childrearing Leave of Absences

The Board approved the request of Dr. Jessica B. Petronis, Certified School Psychologist, for a childrearing leave of absence, beginning August 21, 2013, and returning on approximately November 6, 2013.

The Board approved the request of Amy Magill, BSHS mathematics teacher, for a childrearing leave of absence from approximately October 10, 2013, through the end of the first semester (January 22, 2014).

Sabbatical Leave of Absence – Restoration of Health

The Board approved a request for a Sabbatical Leave of Absence for Mrs. Amanda Ruane, for Restoration of Health in accordance with Professional Leave provisions set forth in Sections 1166, 1166.1, 1167, and 1168 of the Pennsylvania Public School Code of 1949, as amended and Article VII, Section F of the Articles of Agreement between SMSD and SMEA, beginning July 1, 2008 through June 30, 2012. The request is for June 1, 2013 through May 31, 2014.

Employment – Summer School

The Board employed the following professional staff for the 2013 Remedial Summer School program, contingent upon the course being offered as a result of adequate enrollment, at a rate of \$24.00/hr.

Earth Science/Physical Science – Marissa Luipersbeck

Employment – Driver’s Education

The Board employed Elizabeth Rimpfel to provide Behind the Wheel Summer Driving to 36 drivers at \$24.00/hr not-to-exceed a total of \$5,184.

Extended School Year

The Board employed the following special education teachers for the Extended School Year (ESY) for Summer 2013, contingent upon the courses being offered as a result of adequate enrollment, at a rate of \$35.00/hr. to be paid through IDEA-B funds.

Hertz, Allyson
High, Patricia
Roth, Cynthia
Zink, Janice

CLASSIFIED

Extended School Year

The Board employed the following special education instructional aides for the Extended School Year (ESY) for Summer 2013, contingent upon the courses being offered as a result of adequate enrollment. Salaries to be paid through IDEA-B funds.

Hart, Kelly - \$10.68/hr.
Spangler, Jennifer - \$12.54/hr.
Weaver, Eunice - \$11.41/hr.

Resignation – Summer Help – Buildings/Grounds

The Board accepted the resignation of Andrew Vensel from the position of summer help, effective June 10, 2013.

Employment - Summer Help – Buildings/Grounds

The Board employed the following summer maintenance/grounds workers at \$8.00/hr.:

Matthew Szymanik
From: 5/20/13 – 8/16/13
Replacement of custodian on medical leave beginning 6/11/13

Andrew Wagner
From: 6/10/13 – 8/16/13
Part-time: 2 days a week

Colin Frownfelter
From: 6/10/13 – 8/16/13
Part-time: 2 days a week

The motion passed unanimously.

ADVISORY COMMITTEE REPORTS

South Middleton Township

Mr. Berk reported that the next Township meeting is scheduled for May 30th.

South Middleton Parks & Recreation

Mr. Hayes reported that a trail extension has been worked on and that the Township is very appreciative of the cooperation between the Township and the District, particularly with Mr. Glantz and Mr. Vensel.

RECOMMENDATIONS OR QUESTIONS FROM SCHOOL DIRECTORS

Derek Snyder, Student Representative to the Board, wished Katie Webber well as she graduates from BSHS and attends NYU.

Katie Webber, Student Representative to the Board, spoke about the upcoming senior activities.

Ms. Martin wished Katie Webber well at NYU and thanked Dr. Withum for his work.

Mr. Bear congratulated Katie and Mrs. Harris.

Mr. Slifko thanked the Board for his reappointment as Treasurer and congratulated Katie.

Mr. Hayes congratulated Katie and stated that he was looking forward to receiving a report from Aramark. He thanked Mr. White for the 4-Diamond fundraising.

Mr. Berk congratulated Katie and inquired about a safe schools report. Mr. Vensel reported that a Safe Schools update would be available. Mr. Berk would also like to see the fundraising activities by faculty and staff placed on the website.

Mrs. Capozzi congratulated Katie.

Mr. Clepper commented that Mr. Brenner runs an excellent swimming program for first graders. Mr. Clepper also congratulated Katie and thanked her for her service.

Mr. Merlie congratulated Katie and wished her much success.

CITIZENS PARTICIPATION – None

FOR THE RECORD

At this point in the meeting, the Board went into Executive Session for a personnel matter. The Board returned to regular session.

Mr. Berk made a motion, seconded by Mr. Clepper that the Board approves a request for a Sabbatical Leave of Absence for Mr. David Prescott, for Professional Development in according with the Professional Leave provisions set forth in Sections 1166, 1166.1, 167, and 1168 of the Pennsylvania Public School Code of 1949, as amended, and Article VII, Section F of the Articles of Agreement between SMSD and SMEA, beginning July 1, 2008 through June 30, 2012. The request is for the first semester of the 2013-2014 school year. **On a roll call vote, the motion passed unanimously.**

ADJOURNMENT

Mr. Slifko made a motion, seconded by Mr. Berk, to adjourn the regular meeting at 8:15 p.m. **The motion was unanimously approved.** The Board went into Executive Session for a personnel issue.

Respectfully Submitted,

Richard R. Vensel
Board Secretary